



# LCL Organising Agreement

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## London Universities and Colleges Athletics

Constitutional Committee: James L. Findon  
Jacob Hood  
Jonny Laybourn

Address: LUCA  
64 Kitley Gardens  
London  
SE19 2RY

Internet: [www.london-athletics.com](http://www.london-athletics.com)

# LCL Organising Agreement

Regulations governing the operation of the London Colleges  
League

## 1. Definitions

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1. LCL: London Colleges League
2. LCLOC: London Colleges League Organising Committee
2. Member: An athletic club part of a higher education institution in London that is a member of LUCA

## 2. London Colleges League Organising Committee (LCLOC)

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1. The London Colleges League Organising Committee shall organise the London Colleges League (LCL) in compliance with the provisions of the regulations applicable to this competition set by United Kingdom Athletics, England Athletics and within this document.

## 3. Rules and Regulations of the LCL

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1. The London Universities and Colleges Athletics (LUCA) is the supreme governing body of the London Colleges League (LCL). LCLOC is the organising committee responsible for the organisation of the competition.
2. The purpose of LCLOC to organise, promote and execute the London Colleges League in accordance to the rules and regulations set by LUCA.
3. LCL races are not sanctioned by UK Athletics.

## 4. Composition of the LCLOC

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1. The following seven positions exist in LCLOC:

One Chairman

One Treasurer

One Communications Officer

Five to Six Host Representatives

## **5. Election of members of the LCLOC**

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1. Members of LCLOC be appointed by the LUCA executive and confirmed by a vote of the LUCA council.
2. The Host Representatives shall be drawn from the membership of the Host Institutions' (see below section on Venues and Host Institutions) athletic clubs. The number of Representatives will depend on the number of agreed fixtures for the coming academic year.

## **6. Members of LCLOC**

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1. Members of LCLOC will hold their position until two months after the final LCL event.
2. Members of LCLOC may resign by writing to the chairman.
3. Members of LCLOC who bring LCL, LCLOC or LUCA into disrepute or break the law will be expelled from the committee.

## **7. Financial arrangements and affiliation fees**

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1. The Treasurer has responsibility for the financial arrangements of the committee.
2. The Treasurer must confirm with the LCLOC Chairman and LUCA chief financial officer before purchases are made.
3. The Treasurer must ensure fiscal responsibility and deliver the competition within the budget set by the LUCA council and executive committee.
4. League affiliation fees shall be agreed at the first committee meeting after taking into account the financial well-being of the League.
5. Affiliation fees will be based on the average representation of teams at the first two races. The Treasurer is to thereafter issue an invoice to each Member Institution that must be promptly paid.
6. Awards will be withheld from individual Members or Teams whose Institution has failed to settle the current season's fees.
7. Should any Member Institution fail to settle the previous season's fees, their participation in the following year's League will not be accepted.

## **8. End of season report**

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1. The chairman will deliver an address and report to the final meeting of the LUCA council.
2. This report must contain:
  - a) A full financial report of the competition
  - b) Quantity of entries
  - c) Quantity of officials provided by members
  - d) Quantity of volunteers provided by members

## **9. Fixtures, Venues, Host Institutions and Host Representatives**

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1. Fixtures are to be hosted by five or six agreed Host Institutions at agreed venues.
2. The exact number of fixtures and dates of these fixtures are to be considered and decided at the first LCLOC committee meeting, to take place in the week following committee elections.
2. A Host Institution is a Member Institution either volunteering or nominated by LCLOC to host an LCL fixture at an agreed venue.
3. In case an excessive number (more than six) of Member Institutions volunteer to become Host Institutions, the LUCA Executive committee will decide on the acceptance of each, with a plurality vote to be confirmed by LUCA Council.
4. Host Institutions are responsible for obtaining permission for land usage at agreed venues, first aid arrangements, marking out the course and risk assessments. They are not responsible for the settlement of land usage fees, provision of marking equipment in itself or liaison with officials, such being directly the responsibility of LCLOC. The Host Institution may, however, offer to pay land usage charges, offer to provide its own marking equipment (should it prove more convenient to do so than receive equipment from LCLOC) and offer to provide additional officials should they deem necessary.
5. The Host Representative is the member of LCLOC ultimately responsible for the actions of the Host Institution before LCLOC.
6. Venues chosen by LCLOC must be within the zones covered by Transport for London except for Prospect Park in Reading.
7. No Member Institution may host more than one LCL fixture in a single academic year, unless deemed exceptionally necessary by LCLOC.

## **10. Events**

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1. One cross-country race to start as close as possible to 3.15 pm.

2. Men and women are to race together and finish in the same funnel, but are to be classified separately.
3. Men and women may run different distances. The race shall not be less than 4 ½ miles (7.2 km) for men and 2 ¼ miles (3.6 km) for women.

## **11. Competitors**

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1. Competitors must belong to a Member Institution of LUCA in order to compete for points.
2. Guests and guest teams will be admitted to the competition but shall not score.
3. Alumni of Member Institutions may only compete as guests or as a member of a guest team.

## **12. Disability provision**

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1. LCLOC shall make provisions for disabled athletes to compete in LCL where possible.

## **13. Scoring scheme**

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1. The winner of the men's race is awarded 150 points. Second place is awarded 149, third 148, and so on.
2. The winner of the women's race is awarded 100 points. Second place is awarded 99, third 98, and so on.
3. Men's teams are five to score. The team's sixth finisher is a non-scoring spacer. The seventh to eleventh finishers form the second team, the twelfth runner does not count, and so on.
4. Women's teams are four to score with no spacer. The fifth to eighth finishers form the second team, the ninth to twelfth the third team, and so on.
5. The maximum score in the men's competition is 740, and 710 for a second team.
6. The maximum score in the women's competition is 394, and 378 for a second team.

## **14. Officials**

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1. Officials are required in the following positions at each fixture as an absolute minimum:

One Meeting Manager

One Timekeeper

One Recorder

One Token Distributor

2. The Meeting Manager may where possible carry out one other role.

3. If satisfied that the provision for officials and first aid is adequate, the Meeting Manager may compete in the race.

## 15. League classification and awards

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1. League awards shall be presented immediately after the final fixture and will consist of the following:

First six individual men

First six individual women

First three men's teams (five members)

First three women's teams (four members)

2. Medals for team awards will be limited to five per men's team and four per women's team. It is therefore recommended that captains distribute medals to their best performing members.

3. Individual and team scores will be taken from all fixtures bar the one in which they have performed the worst. For example, if an individual wins every race bar the fourth, the fourth race will not count towards their cumulative score.

## 16. University of London and United Hospitals Championships

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1. LCLOC usually agrees to incorporate the University of London (UL) and United Hospitals (UH) Championships into one fixture.

2. The fixture in question will be agreed with the University of London Athletics Club and a representative from a UH institution by the first committee meeting.

3. Both Championships are held alongside LCL and do not affect LCL results. Teams are not required to be LUCA Member Institutions. As a guideline, the following colleges usually compete in the UL Championships (the below list is not exhaustive):

UCL

Queen Mary

London Business School



King's College London	London School of Economics	Goldsmiths
Royal Veterinary College	Royal Holloway	St George's

4. As a guideline, the following colleges usually compete in the UH Championships:

RUMS	Barts and the London	Imperial College School of Medicine
GKT	St George's	

5. LCLOC usually assists with presentations and results compilation; however the competition ultimately remains the overall responsibility of the University of London Athletics Club.

## 17. Disclaimer

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1. Neither LCLOC nor LUCA can accept any liability for any loss or injury caused whilst competing in the LCL.
2. It is strongly advised that athletes do not compete if they are unwell or injured.
3. It is strongly advised that bags and personal belongings are not left unattended whilst the race is taking place.
4. It is strongly advised that athletes wear appropriate footwear for competition and heed exceptional warnings given prior to the start of each race.